

**PEMBROKE CITY COUNCIL  
MINUTES  
FEBRUARY 12, 2024**

The regular meeting of the Pembroke City Council was held on Monday, February 12, 2024, at City Hall with the following members present: Mayor Tiffany Zeigler, Mayor Pro-Tem Johnnie Miller, Councilmembers Diane Moore, Sharon Lewis, Ernest Hamilton, and Ed Bacon. Also, present were City Administrator Chris Benson, City Attorney Dana Braun, and City Clerk Arlene Hobbs.

**CALL TO ORDER, INVOCATION AND PLEDGE...** Mayor Zeigler called the meeting to order at 7:00 pm; Pastor Tommy Smith of Pembroke First Baptist Church gave the invocation. The pledge of allegiance to the flag was led by Mayor Pro-Tem Miller.

**MINUTES...** A motion was made by Diane Moore and seconded by Johnnie Miller to approve the minutes of the January 8, 2024; regular council meeting as presented. The motion carried unanimously.

**PUBLIC COMMENTS...** There were a total of eleven public comments, four of which were withdrawn.

1. Gil Newell of Springfield, GA was here to represent the Bryan County Shrine Club. He requested to sell their organization newspaper. Mr. Newell was instructed to communicate the desired dates with the City Clerk.
2. Harley Doerfler of 80 McFadden thanked the council for their hard work and praised the city of being welcoming and centered on family. Mr. Doerfler is a senior who is moving to Texas to be with family.
3. Jason Quill of 312 Live Oak Circle spoke about the importance of considering all community members when making decisions about potential growth. Mr. Quill is a veteran with PTSD who moved to Pembroke to escape congestion and noise.
4. Ron Kinder of 47 Harry Hagan Road inquired about Heritage Grove Subdivision stipulations. He was informed that adjoining property owners will have the opportunity to address concerns before the project is moved any further.
5. Tami Jo Hill of 104 Ash Branch Road addressed the council regarding opposition to the proposed annexation which had since been withdrawn. She provided her petition and signature pages.
6. Jen Lanier of 210 McBride Road inquired about her north Bryan property maintaining county status if future annexation occurred. Mayor Zeigler explained that the city was not seeking to annex any property and that the property owners were approaching the city requesting to be annexed into the city. Should this occur in the future any adjoining property would remain under their current county status unless they officially requested to be annexed into the city.
7. Ella Moore of 32 Clara Street inquired about the 2023 CDBG project in her area. City Engineer Marcus Sack answered her questions regarding the timeline and plans to meet with her concerning her property.

**APPROVAL OF MEETING AGENDA...**A motion to amend the meeting agenda to remove items I1 and I2 due to the withdrawal of the requests by the applicant, and to approve the meeting agenda was made by Diane Moore, seconded by Johnnie Miller. The motion carried unanimously.

**CONSENT AGENDA...**A motion to approve the consent agenda was made by Johnnie Miller, seconded by Diane Moore. The motion carried unanimously.

1. **BCHS Tennis team bucket brigade on Saturday, March 12, 2024, from 8am to 12pm.**
2. **BCHS Band Boosters bucket brigade on Saturday, March 16, 2024, from 9am to 4pm, with a rain date of Saturday, March 23, 2024.**
3. **Girl Scout Troop 30478 cookie booth in the city parking lot on Tuesday, February 13, 2024, from 2pm to 5pm and again on Saturday, February 17, 2024, from 11am to 3pm.**
4. **Pembroke Fire Department and Team Fear Fighters yard sale and touch a truck event in the city parking lot on Saturday, March 2, 2024, from 8am to 2pm to benefit the Lymphoma and Leukemia Society.**
5. **Approval to allow City Administrator to execute ETHOS contract.**
6. **Approval to allow City Administrator to execute the IGA with Bryan County for the Senior Center.**
7. **Appointment of Jonathan Mears and Karon Bacon to the City of Pembroke Downtown Development Authority Board.**
8. **Approval to allow City Administrator to execute Right Spot Geospatial Services Renewal.**

#### **PUBLIC HEARINGS**

1. **Paul A. Floyd requesting a Conditional Use Permit for P0121-048 to allow a cell tower construction, near W.E. Smith Road, zoned AR-1, Agricultural.** Chris Doyle representing Verizon detailed the project which was originally approved in 2021. The tower will add capacity and offer enhanced reception for the city.

#### **ACTION AGENDA**

1. **Approval/Disapproval of Conditional Use Permit to allow a cell tower to be constructed on P#0121-048, near W.E. Smith Road, zoned AR-1, Agricultural.** A motion to approve was made by Johnnie Miller, seconded by Diane Moore. The motion passed, with Councilmember Ed Bacon opposed.
2. **Approval/Disapproval to allow a new manufactured home to be placed on Tract E-2 of P#0161-09-702 located at 415 Harry Hagan Road, zoned R-1, Residential.** A motion to approve was made by Diane Moore, seconded by Johnnie Miller. The motion carried unanimously.
3. **Approval/Disapproval of re-plat for a 26-lot Sawgrass Subdivision, Waters Circle.** A motion to approve was made by Johnnie Miller, seconded by Ernest Hamilton. The motion carried unanimously.

4. **Approval/Disapproval of change to previous stipulation by city council on P09-01-013 for proposed former Heritage Cove Subdivision located on Harry Hagan Road, zoned R-3.** A motion to send back to planning and zoning for proper publication and notice was made by Diane Moore, seconded by Johnnie Miller. The motion passed unanimously.

**DEPARTMENT REPORTS...**

**Police** – Chief Collins reported on the department’s training.

**Fire** – Chief Waters had nothing to report.

**DDA** – Nothing to report.

**City Administrator** – Chris Benson recognized Friends of the TOS Theatre.

**City Clerk** – Arlene Hobbs had nothing to report.

**COMMITTEE REPORTS...nothing to report.**


**EXECUTIVE SESSION...**For the purposed of discussing personnel, land acquisition, and/or litigation as allowed by O.C.G.A., Title 50, Chapter 14 – A motion to enter executive session was made by Johnnie Miller, seconded by Diane Moore. The motion passed unanimously.

At 8:05pm a motion to close executive session was made by Johnnie Miller, seconded by Ernest Hamilton. The motion passed unanimously.

**ADJOURNMENT...**There being nothing further to discuss, a motion to adjourn the meeting was made by Diane Moore, seconded by Johnnie Miller. The motion passed unanimously.

**ATTEST:**



  
Arlene Hobbs, City Clerk

  
Tiffany M. Zeigler, Mayor